|  |  |  |
| --- | --- | --- |
| **Timeline** | **Date** | **Activity** |
| **PNAA 2022 Election****(35 days)** | **May 3 (Friday)-May 16, 2024 (Thursday)** | **Electronic voting via weblink managed by****Election-America** |
| **1. Filing of Candidacy** | * January 1, 2024 (Monday)
 | * Start of filing of Candidacy
 |
| **2. Voter Eligibility: Paid PNAA members**Ninety (90) days before first day of election | * February 3, 2024 (Saturday)
 | * Deadline for payment of chapter membership dues submitted to PNAA Treasurer
 |
| **3. Candidate Filing Deadline:** Ninety (90) days before first day of Election | * February 3, 2024 (Saturday)
 | * Deadline for filing candidacy via electronic application to NOMELEC
* Application should be sent to NOMELEC electronically on or before the deadline date at 11:59 p.m. Eastern Time
 |
| **4. Candidate Roster to EB:** Four (4) days after deadline of candidacy filing | * February 7, 2024(Wednesday)
 | * NOMELEC Chair will send list of candidates to PNAA President and Executive Board.
 |
| **5. Membership Verification:** | * February 1, 2024 (Thursday) to March 1, 2024 (Friday)
 | * PNAA Treasurer and Membership Chair will verify and reconcile PNAA Membership List
* Prepare official PNAA Membership List with members’ email and mailing addresses categorized by region
 |
| **6. Submission of Verified Membership List** | * March 2, 2024 (Saturday) or earlier
 | * PNAA Membership Chair will submit Membership List to NOMELEC Chair, PNAA President, & Executive Board including email and postal mailing addresses and other pertinent information for final reconciliation.
 |
| **7. Verified Membership List as Official Voter List:**Sixty (60) Days Before first day of election | * March 4, 2024 (Monday)
 | * Deadline for Official Voter List
* PNAA Membership Chairperson will transmit verified PNAA Membership list as the official voter list to NOMELEC chair.
 |
| **8. Candidates’ Background****and Qualifications:**45 Days before first day of election | * March 19, 2024 (Tuesday)
 | * NOMELEC will email list of qualified candidates with bio-data and election dates to the verified voters
* Start of official campaign of the candidates
 |
| **9. Preparatory Work with Yes America** | * March 1, 2024 (Friday)to May 2, 2024 (Thursday)
 | * PNAA NOMELEC Chair/Committee will work with YesAmerica (YA) Project Manager in the preparation and

management of the election process |

|  |  |  |
| --- | --- | --- |
|  |  | * YA will test email addresses and identify emails that bounce
* YA will test the election system before final launching
 |
| **10. Presentation of Election Candidates** | * April 6, 2024 (Saturday)
 | * Online debate amongst candidates of contested positions
 |
| **11. Election Begins** | * May 3, 2024 (Friday)
 | * Election America will send blast email to qualified voters with valid emails; limited postal notices to voters with invalid emails.
* Election website will be opened at 12:00 AM Eastern Standard Time
 |
| **12. Election Reminders** | * May 6, 2024 (Monday)
* May 9, 2024 (Thursday)
* May 13, 2024 (Monday)
 | * Election America will send 3 reminders to those with emails and have not voted throughout the election period
 |
| **13. Election Ends** | * May 16, 2024 (Thursday
 | * Election America will close election website at **11:59 PM Eastern Standard Time**
 |
| **14. Electronic Voting Results** | * May 17,2024 (Friday)
 | * Election America will report final election results to NOMELEC Chair
 |
| **15. Verification of Voting****Results** | * May 17, 2024 (Friday)
 | * NOMELEC will verify election results
 |
| **16. Report of Election Results** | * May 18, 2022 (Saturday)
* May 18, 2024
 | * NOMELEC chairperson will report the official election results to the PNAA President.
* NOMELEC will email the official election results to the candidates and PNAA EB the day after informing the PNAA President.
* All candidates will be notified at the same time
 |
| **17. Presentation of Election Results** | * July 20, 2024 (Saturday)
 | * NOMELEC Chairperson will present the official election results at the 43rd PNAA Convention General Assembly Meeting in Long Beach, CA
 |
| **18. Archive Electronic Ballots** | * August 20, 2024 (Tuesday)
 | * Electronic ballots will be archived in database for 30 days after the official announcement at the annual PNAA General Assembly, then electronically deleted if there are no appeals by motion from the Executive Board. If there are appeals, electronic ballots will remain archived until all appeals are resolved, then electronically deleted.
 |